West Bay Users Group

Wednesday 6th April 2016

Minutes

Present: Lucie, Christina, Edny, John, Phil, Tony

1. Minutes of previous meeting: Agreed
2. Trust update: Phil will double-check with the Boat Club that the Facilities List is acceptable as it stands. The Trust have decided on this year’s fees and Phil will share this info with the Boat Club. Facilities application forms will go out ASAP.
3. The Workshop: Frank has started putting his work bench in and has fitted window bars on the Rowing Club side. The Boat Club did not want any window bars. The new wall has had two coats of paint on both sides. The Boat Club would like to replace the lock on the wicket door so that it can be opened from the inside. Phil will check whether this is to do with fire regulations. Edny will check with Danny Howie what is needed on both sides for fire exits.
4. Toilets: Edny met the Bridge liaison people and they do not have any toilet blocks available now but they will check with the individual contractors. Lucie will contact Bill to go ahead with the plan to put in the larger size of septic tank.
5. Electricity: Danny and Edny will give the two local electricians a last chance to come down to advise and quote. Tony will ask around to see if there are any other recommendations for electricians. Frank does not want to pay the daily £1 for his electricity use and then claim it back so it was proposed that that the Boat Club should send any bills to Christina and the Trust will re-imburse them for half of the electricity use. Phil will take this proposal to the Boat Club.
6. The Compound: Tony is still drawing up the plan of what is in there. There are some unknown boats.
7. The North Enclosure:

* A complaint was made to Fife Council that a logging business was being run from the enclosure and someone from planning had been down to check. They were satisfied that Fife Council had been informed about the tree-felling. Any further tidying up of smaller overhanging tress will require planning permission.
* If containers become available from the Bridge contractors then they would be willing to move any of the containers from elsewhere at the harbour at the same time. They might also be able to provide recycled concrete to create a hard-standing at the back of the Enclosure for containers to sit. Lucie will ask Bill to advise.

1. Upcoming works and maintenance: There is one more window to fix on the Outboard Store and cold tar to go down on the roof. The pier is next on the list.
2. Group reports:

**Boat Club**: The Boat Club do not want to pay half of the costs of the LPG cage. The Trust will buy it. Lucie will order it.

**Rowing Club**: The Rowing Club will be having a fundraising Wine Tasting event on the 16th April at the Community Centre.

1. Harbour Manager’s report:

* A boat was broken into and the police have been informed. On the same night some graffiti was sprayed inside the brick hut near the end of the pier and on a sign outside. Lucie will contact Moir Gibson to see if the sign can be removed/ painted over.
* Tony will be attending a First Aid course on the 21st April.
* Two dogs are running loose around the harbour daily and causing a fouling nuisance. Edny will contact the SSPCA to see if they can speak to the owners.
* A water meter has now been fitted at the top of the road so the Trust will presumably start to be charged for usage. A new member of the Boat Club is going to give Tony an estimate for putting guttering around the Workshop and Outboard store. If some IBCs can be sourced the water collected could be stored and used for power-washing boats, cleaning the pier etc. Water collected from the roof could possible used for flushing the toilets in the future.

1. Financial report: The Trust will be meeting to work out what to do about boat owners who do not pay their fees.
2. AOB: Lucie contacted the organization that run the annual cross-Forth swimming event in September. They will have one event vehicle and one First Aid vehicle on site on the day but participants will not be allowed to park at the harbour. Everyone should be out of the water and off the pier by 10.30am. Andrew Forsyth has agreed to help with the logo. Edny will check with him what specifications are needed to go to the school to ask for suggestions.
3. Next meeting – Wednesday 20th April at 7pm